

**HAMILTON COUNTY COMMISSION  
AGENDA PREPARATION SESSION  
MAY 30, 2018**

**STATE OF TENNESSEE            )**            Agenda Preparation Session  
**COUNTY OF HAMILTON        )**            May 30, 2018

**BE IT REMEMBERED**, that on this 30<sup>th</sup> day of May, 2018, an Agenda Preparation Session of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

0:19

Present and presiding was the Honorable Randy Fairbanks, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Beck, Commissioner Boyd, Commissioner Fields, Commissioner Graham, Commissioner Mackey, Commissioner Martin, Commissioner Smedley, and Chairman Fairbanks. Total present – 9. Total absent -0.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Jenneth Randall.

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**COMMITTEE ASSIGNMENTS**

Chairman Fairbanks indicated the upcoming agenda items would be considered as follows:

- The Trustee's Monthly and Excess Fee Reports for April 2018 would be submitted for the record.
- Resolution No. 618-1 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 618-12 through 618-15 were assigned to the Finance Committee, chaired by Commissioner Smedley.
- Resolution Nos. 618-2 through 618-11 were heard by a Committee of the Whole.

1:08

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-2**

This Resolution confirms the appointment of Mary Sullivan Moore to the Hamilton County Community Corrections Advisory Board for a two-year term beginning June 6, 2018 and ending June 6, 2020.

There were no questions from Commissioners.

1:27

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-3**

Juvenile Court Administrator Sam Mairs spoke regarding this item, which authorizes the County Mayor to sign a contract amendment between the State of

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Tennessee Department of Human Services and the Hamilton County Juvenile Court Title IV-D Child Support Division. He noted the contract amendment incorporates the cost of living increase that was given last July.

In response to Commissioner Graham's question, Mr. Mairs stated if the numbers adopted in the 2018-2019 budget change from his requested amount, he would return with another contract amendment.

5:20

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-4**

Commissioner Beck spoke regarding this item, which appropriates \$1,500.00 to Pearl Group from general fund discretionary monies, as allotted to District 5. It was noted the funds would assist with educational scholarships.

There were no questions from Commissioners.

6:36

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-5**

Administrator of Finance Al Kiser spoke regarding this item, which adopts an Amendment to Chapter 557 of the Private Acts of 1939, and any other acts amendatory thereto, relative to the Hamilton County Employees' Retirement Act, as passed by the

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110<sup>th</sup> General Assembly of the State of Tennessee. He noted this was a housekeeping issue to bring employee pension plans in compliance with IRS regulations dealing with qualified domestic relations and shared interests.

In response to Commissioner Graham's question, Mr. Kiser clarified current regulations do not allow for any shared interest of employee pension plans in cases of divorce or legal separation.

8:28

In response to Chairman Fairbanks question, Mr. Kiser noted if the Commission took no action, the IRS would still enforce the Amendment.

In response to Commission Martin's question, Attorney Taylor stated he would email the full language of the Amendment to Commissioners.

10:14

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-6**

Hamilton County Sheriff Jim Hammond spoke regarding this item, which accepts the bid of Insight Public Sector, Inc. for one-year contract unit pricing, with the option to renew for two additional one year terms, beginning June 15, 2018 and ending June 14, 2019 to provide in-car video systems for the Sheriff's Office.

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There were no questions from Commissioners.

11:02

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-7**

Sheriff Hammond spoke regarding this item, which authorizes the use of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) cooperative purchasing contracts for the purchase of inmate-related pharmaceuticals by the Hamilton County Sheriff's Office. In response to Commissioner Graham's question, Sheriff Hammond stated his staff has been working with the Purchasing Department for quite some time to address inmate medication costs.

Director of Administrator for the Sheriff's Department Don Gorman added the savings for the county would be between \$100,000.00 and \$250,000.00.

Commissioner Graham thanked the Sheriff's Office and the Purchasing Department for their work in obtaining this contract.

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13:39 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-8**

Sheriff Hammond spoke regarding this item, which authorizes the Sheriff's Office to purchase food and food related material for inmates from Core Civic through their contract with Trinity Services Group during the previously authorized jail cooler and kitchen floor renovations.

There were no questions from Commissioners.

14:40 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-9**

Health Services Director Becky Barnes spoke regarding this item, which accepts the bid of Fairway Outdoor Advertising, LLC for a smoke-free car billboard campaign to promote the Mayor's Smoke Free Community Initiative amounting to \$27,980.00.

In response to Commissioner Martin's question, Purchasing Director Gail Roppo stated Fairway Outdoor Advertising, LLC is the only company within the county that provides the correct billboard size.

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In response to Commissioner Graham's question, Ms. Barnes acknowledged the dangers of second and third hand smoke. Commissioner Graham thanked Ms. Barnes for educating the community on the dangers of smoking.

17:36

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-10**

Director of General Services Lee Norris spoke regarding this item, which authorizes the County Mayor to enter into and execute an agreement with Riverstreet Architecture, LLC for architectural and design services for one new restroom facility at Chester Frost Park for an amount not to exceed \$27,922.00. He noted the new facility would replace one that is not ADA compatible.

In response to Commissioner Martin's question, Mr. Norris provided details on the location of the restroom facility. He added construction would begin at the start of next year and would total approximately \$300,000.00.

**COMMITTEE OF THE WHOLE – RESOLUTION NO. 618-11**

Director of General Services Lee Norris spoke regarding this item, which authorizes the County Mayor to sign a contract in the amount of \$188,787.62 with the Tennessee Department of Transportation (TDOT) for the Hamilton County Courts

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Community Service Program with a contract period beginning July 1, 2018 and ending June 30, 2019.

There were no questions from Commissioners.

Commissioner Smedley, Chairman of the Finance Committee, stated the Finance Committee would meet in the Commission Room immediately following today's Agenda Session.

**ANNOUNCEMENTS**

Chairman Fairbanks announced the budget hearings would begin following the Finance Committee meeting.

21:41

Commissioner Boyd distributed a handout to Commissioners regarding the issue of school safety. He emphasized the importance of providing enough funding to place a School Resource Officer (SRO) in every school in Hamilton County. A copy of the handout was filed in the Clerk's Office.



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24:03 Commissioner Smedley thanked Mayor Coppinger for his leadership in addressing some issues in District 7. She also thanked Attorney Taylor for attending a meeting in District 7 last night.

25:21 Mayor Coppinger reminded members of the Commission that the final budget workshop will take place on Tuesday, June 5<sup>th</sup> at 9:00 AM at the McDaniel Building. He added the final budget would be presented to the Commission at their June 6<sup>th</sup> Regular Meeting.

26:01 **DELEGATIONS**

Chairman Fairbanks asked for delegations on matters other than zoning.

Christopher Dahl, residing at 2020 East 12<sup>th</sup> Street Chattanooga, TN 37404, addressed the Commission regarding board appointments and ethics violations.

Susan Wood, residing at 9331 Hopi Trail Ooltewah, TN 37363, addressed the Commission regarding inmate care at Silverdale. She provided an example of a type 1 diabetic inmate who is not receiving the type of insulin that has been recommended by a medical doctor.

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Being no further business, Chairman Fairbanks declared the meeting adjourned.

The next regularly scheduled meeting will be Wednesday, June 6<sup>th</sup> at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

06-20-18  
Date

W.F.K  
Clerk's Initials