

HAMILTON COUNTY COMMISSION AGENDA PREPARATION SESSION OCTOBER 10, 2018

COMMITTEE ASSIGNMENTS

Chairman Smedley indicated the upcoming agenda items would be considered as follows:

- Unaudited Financial reports for fiscal year ending June 30, 2018 for Circuit Court Clerk, Clerk and Master, County Clerk, and Register would be submitted as a matter of record
- An Order of Designation to the Planning Commission would be submitted as a matter of record.
- Resolution No. 1018-16 was the usual County Clerk item regarding notaries, etc. This required no committee assignment.
- Resolution Nos. 1018-26A and 1018-26B were assigned to the Zoning Committee, chaired by Commissioner Bankston.
- Resolutions Nos. 1018-27 through 1018-40 were assigned to the Finance Committee, chaired by Commissioner Fairbanks.
- Resolution Nos. 1018-17 through 1018-25 were heard by a Committee of the Whole.

0:36

PRESENTATION – CHATTANOOGA CONVENTION AND VISITOR'S BUREAU

Barry White, President and CEO of the Chattanooga Convention and Visitor's Bureau (CVB) provided details from yesterday's inaugural "Tourism Summit" luncheon where they announced a new strategic plan. He thanked those who attended the event and reported the new vision will help increase the number of overnight visitors in the city and county. He reported there are around 10,000 hotel rooms and approximately 11,000 visitors spend the night each day, contributing to the Hotel-Motel Occupancy Tax revenue that goes back to the CVB to promote tourism. It was noted Hotel-Motel

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Occupancy Tax collection rose 60 percent in the past 10 years from \$4.5 million in 2008 to \$7.6 million last year. He thanked Commissioners for their investment in the CVB and presented a symbolic \$3 million check, which is the current daily expenditure by visitors to Hamilton County.

5:41 Mayor Coppinger reported more than \$1 million from local sales tax goes into the public education system in Hamilton County.

6:38 In response to Commissioner Boyd's question, Mr. White reported Hamilton County visitors generate the \$3 million from local sales tax. He reported approximately 73% of visitors are in the city for day trips, 11% are in the city for business, and the remainder are overnight visitors. He also provided a breakdown on how the \$3 million was calculated.

Commissioner Baker and Chairman Smedley thanked Mr. White for his presentation and the work he is doing with the CVB.

Commissioner Boyd requested a meeting with Mr. White to further discuss the calculations.

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Mr. White thanked Commissioners for their time and stated it was an honor to live and work in Hamilton County.

12:47

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-17

This Resolution appoints Gerald Perry and reappoints Jeff Davis and Miranda Perez to the Hamilton County Employee Appeals Board for a two-year term beginning October 17, 2018 and ending October 17, 2020.

There were no questions from Commissioners.

13:12

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-18

Commissioner Bankston spoke regarding this item, which appropriates \$1,000.00 to Junior Achievement of Chattanooga, Inc. from general fund travel discretionary monies, as allotted to District 9. It was noted the funds will assist with the purchase of a table for their “A Night With the Drifters” event.

There were no questions from Commissioners.

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13:35 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-19**

Chairman Smedley spoke regarding this item, which approves the transfer of \$3,000.00 from travel/expense funds allotted to District 7 to District 5. She stated the transfer was to assist Commissioner Geter with required travel and expense matters.

There were no questions from Commissioners.

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-20

Resolution No. 1018-20 was pulled and replaced by Resolution No. 1018-43.

14:18 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-21**

Chuck Hall, Medical Examiner's Office staff member, spoke regarding this item, which accepts the proposal of National Medical Services, Inc. (DBA NMS Labs) to provide forensic toxicology services to the Hamilton County Medical Examiner's Office. He reported NMS Labs holds the required certifications and can integrate with their MDI Log. He noted they regularly update their Drugs of Abuse panel; additionally they will provide an expert toxicologist and litigation package at no additional cost.

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In response to Commissioner Boyd's question, Assistant Administrator of Finance Lee Brouner stated this went through all the standard purchasing protocols.

19:37 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-22**

Hamilton County Sheriff Jim Hammond spoke regarding this item, which accepts a U.S. Department of Homeland Security 2018 Port Security Grant and amends the capital budget of the Sheriff's Office by adding \$153,277.00 to revenues and \$204,369.00 to expenditures. He stated the county match would total \$51,092.00 spread out over three years. It was noted Commissioners previously approved Resolution No. 918-5 on September 5, 2018 which notified them of the intent to apply for this grant.

There were no questions from Commissioners.

20:34 **COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-23**

Hamilton County Sheriff Jim Hammond spoke regarding this item, which accepts a State of Tennessee Governor's Highway Safety Office Grant for the "Safe Journey" project with a term ending September 30, 2018. Additionally, this item amends the Sheriff's Office operating budget by adding \$125,000.00 to revenues and expenditures.

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He reported the grant funds will be used to educate the community on child passenger safety and train volunteers in the state for car seat installation. It was noted no county match is required.

There were no questions from Commissioners.

21:44

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-24

Director of General Services Lee Norris spoke regarding this Resolution, which authorizes the County Mayor to send an application to the U.S. Department of Homeland Security - Federal Emergency Management Agency (FEMA) for a FY 2018 Assistance to Firefighters Grant in the amount of \$202,500.00 to purchase powered cot systems for use in 15 Hamilton County ambulances. The total project cost is \$225,000.00 with 10% additional matching funds of \$22,500.00 from the budget of Hamilton County Emergency Medical Services. He noted the powered cot systems takes some of the physical burden off staff when transporting patients.

In response to Commissioner Boyd's question, Director of Emergency Medical Services Ken Wilkerson stated the 10% match would come out of budgeted funds set aside for equipment upgrades.

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23:33

COMMITTEE OF THE WHOLE – RESOLUTION NO. 1018-25

Administrator of Public Works and County Engineer Todd Leamon spoke regarding this item, which authorizes the County Mayor to enter into an agreement between Wise Properties-TN, LLC, Stadium Corporation, and the City of Chattanooga for the purpose of facilitating the preservation and redevelopment of certain property owned by Wise Properties-TN, LLC located at 1795 Reggie White Boulevard. He noted the Commission previously voted to relinquish the county's interest in the property (*Resolution No. 717-5*) in order for it to be acquired by Cornerstones, Inc., a historical preservation organization. Mr. Leamon stated Cornerstones, Inc. transferred the property to Wise Properties-TN, LLC to facilitate the preservation and redevelopment, however the current space is not sufficient to locate and HVAC pad or dumpster pad, both of which are necessary for redevelopment. The agreement grants Wise Properties-TN, LLC three easements consisting of: 1) a 20 year easement to construct and use an HVAC pad; 2) a 20 year easement to construct and use a dumpster pad; 3) a perpetual easement to access the equipment pad area, dumpster area, and the property.

In response to Commissioner Boyd's question, Real Property Manager Paul Parker stated there is no variance on right of ways.

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Commissioner Bankston, Chairman of the Zoning Committee, stated the Zoning Committee will meet in the Commission Conference Room immediately following today's Agenda Session.

Commissioner Fairbanks, Chairman of the Finance Committee, stated the Finance Committee will meet in the Commission Room immediately following today's Agenda Session.

ANNOUNCEMENTS

Chairman Smedley asked for announcements from members of the Commission.

28:16

Commissioner Geter recognized several members of the AARP Chattanooga Chapter and applauded their mission to help people in the community live well as they age.

31:56

Commissioner Bankston asked that everyone keep his daughter in their thoughts and prayers as hurricane Michael approaches her home in Florida.

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DELEGATIONS

Chairman Smedley asked for delegations on matters other than zoning.

32:30

Christopher Dahl, residing at 2020 East 12th Street Chattanooga, TN 37404, addressed Commissioners regarding WWTA interlocal agreements with municipalities and the Tennessee Open Meetings Act. He questioned why the Resolutions presented at today's Recessed Meeting were not on the agenda.

In response to Mr. Dahl's comments, Attorney Taylor stated the Recessed Meeting items were discussed in committee last week.

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Being no further business, Chairman Smedley declared the meeting adjourned.

The next regularly scheduled meeting will be Wednesday, October 17th at 9:30 AM.

Respectfully submitted:



William F. (Bill) Knowles, County Clerk

Approved:

11-07-18
Date

W.F.K
Clerk's Initials