

**HAMILTON COUNTY COMMISSION  
REGULAR MEETING  
DECEMBER 20, 2017**

**STATE OF TENNESSEE**            )            Regular Meeting  
**COUNTY OF HAMILTON**        )            December 20, 2017

**BE IT REMEMBERED**, that on this 20<sup>th</sup> day of December, 2017, a Regular Meeting of the Hamilton County Board of Commissioners was begun and held at the Courthouse, in the City of Chattanooga, in the County Commission Room, when the following proceedings were held, to wit:--

0:12

Present and presiding was the Honorable Randy Fairbanks, Chairman. County Clerk Bill Knowles called the roll of the County Commission and the following, constituting a quorum, answered to their names: Commissioner Bankston, Commissioner Beck, Commissioner Boyd, Commissioner Fields, Commissioner Graham, Commissioner Mackey, Commissioner Martin, Commissioner Smedley, and Chairman Fairbanks. Total present – 9. Total absent – 0.

Chairman Fairbanks acknowledged Commissioner Beck arrived after the roll was called.

Also in attendance were County Mayor Jim Coppinger, members of his administrative staff, County Attorney Rheubin Taylor, and County Auditor Jenneth Randall.

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Attached hereto is a copy of the Public Notice of this meeting, which was published in a local newspaper and made a matter of record of this meeting.

0:36 Commissioner Mackey introduced Dr. Joey Harris, Harmony Baptist Church, who gave the invocation. Commissioner Mackey led in the pledge to the flag.

**APPROVAL OF MINUTES**

2:47 **ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, that the minutes of the Recessed Meeting of November 29, 2017, the Agenda Preparation Session of November 29, 2017, and the Regular Meeting of December 6, 2017, be approved, treat same as read, made a matter of record and filed. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Commissioner Beck arrived after the roll was called. Total present – 8. Total absent – 1. Total "Aye" votes – 8. Total "Nay" votes – 0.

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**ORDER OF DESIGNATION**

An Order was recorded designating Alan Knowles to sit as the County Mayor's representative on the Planning Commission for the meeting of December 11, 2017.

**ORDER OF DESIGNATION**

An Order was recorded designating John Agan to sit as the County Mayor's representative on the Transportation Planning Organization for the meeting of December 19, 2017.

**TRUSTEE REPORTS**

The Trustee's Monthly and Excess Fee reports for November 2017 were submitted and made a matter of record.

3:30

**RESOLUTION NO. 1217-15 A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS, THE BONDS AND OATHS OF NOTARIES PREVIOUSLY ELECTED, THE OATH OF DEPUTY COUNTY CLERK, AND THE OATHS OF DEPUTY SHERIFFS.**

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Clerk Knowles requested the late addition of Reba K. Kunselman to the notary applicant list. Commissioner Graham asked about procedure. Clerk Knowles explained that prior to adoption of the Resolution adding a late applicant has been past procedure. There was no objection.

**ON MOTION** of Commissioner Boyd, seconded by Commissioner Smedley, to adopt Resolution No. 1217-15. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Pass", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 8. Total "Nay" votes – 0. Total "Pass" votes – 1.

Per the recently adopted rules of order (*Resolution No. 717-28*) any member of the Commission having announced "Pass" at the first call of the vote should subsequently be called on by the Clerk to vote a second time.

Clerk Knowles called the roll of the member having previously announced "Pass". Commissioner Beck announced "Aye" on the second call of the vote. Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

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6:30      **RESOLUTION NO. 1217-16 A RESOLUTION MAKING AN APPROPRIATION TO  
SODDY DAISY FOOD BANK IN THE AMOUNT OF ONE THOUSAND DOLLARS  
(\$1,000.00) FROM GENERAL FUND TRAVEL DISCRETIONARY MONIES, AS  
ALLOTTED TO DISTRICT ONE.**

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Bankston, to adopt Resolution No. 1217-16. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

7:07      **RESOLUTION NO. 1217-17 A RESOLUTION APPROVING THE EXPENDITURE OF  
NOT TO EXCEED FORTY ONE THOUSAND FIVE HUNDRED AND SEVENTY-FIVE  
DOLLARS AND SIXTY CENTS (\$41,575.60) OF BOND FUNDS TO ASSIST WITH  
CONSTRUCTION OF CONCRETE SIDEWALK ACCESS TO THE EXISTING  
BASEBALL AND SOFTBALL FIELDS AT EAST HAMILTON MIDDLE/HIGH  
SCHOOL.**

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**ON MOTION** of Commissioner Smedley, seconded by Commissioner Beck, to adopt Resolution No. 1217-17. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

7:47

**RESOLUTION NO. 1217-18 A RESOLUTION TO APPROVE A CONTRACT BETWEEN THE SHERIFF'S OFFICE AND THE CITY OF LAKESITE, IN ORDER TO PROVIDE POLICE SERVICES AND RELATED VEHICLE EXPENSES ENDING JUNE 30, 2020. ADDITIONALLY THE CITY OF LAKESITE WILL REIMBURSE THE PURCHASE OF TWO AUTOMOBILES, TO COVER THE THREE YEAR PERIOD.**

**ON MOTION** of Commissioner Martin, seconded by Commissioner Bankston, to adopt Resolution No. 1217-18. The foregoing Resolution was adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and

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Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9.

Total "Nay" votes – 0.

8:31

**RESOLUTION NO. 1217-19 A RESOLUTION APPROVING THE FIRST AMENDMENT  
TO AN EXISTING INGRESS AND EGRESS EASEMENT AGREEMENT PERTAINING  
TO THE BIRCHWOOD CONSTRUCTION AND DEMOLITION LANDFILL.**

**ON MOTION** of Commissioner Bankston, seconded by Commissioner Graham, to adopt Resolution No. 1217-19 The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 1217-20 A RESOLUTION TO APPROVE THE HAMILTON  
COUNTY AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN FOR  
HAMILTON COUNTY GOVERNMENT.**

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**ON MOTION** of Commissioner Mackey, seconded by Commissioner Bankston, to adopt Resolution No. 1217-20. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

9:41

**RESOLUTION NO. 1217-21 A RESOLUTION TO APPROVE THE PROPOSAL FROM AON RISK CONSULTANTS, INC. FOR PROFESSIONAL ACTUARIAL SERVICE FOR THE SELF-INSURED ON-THE-JOB INJURY, VEHICLE LIABILITY, OTHER LIABILITY, AND NON-TORT PROGRAMS FOR THE RISK MANAGEMENT DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

**ON MOTION** of Commissioner Bankston, seconded by Commissioner Smedley, to adopt Resolution No. 1217-21. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner



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Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0.

Total "Aye" votes – 9. Total "Nay" votes – 0.

10:26

**RESOLUTION NO. 1217-22 A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO EXECUTE A CONTRACT WITH THE TENNESSEE DEPARTMENT OF MILITARY AND THE TENNESSEE EMERGENCY MANAGEMENT AGENCY FOR A 2017 HOMELAND SECURITY GRANT WITH A PERIOD OF 09/01/2017 THROUGH 04/30/2020 AND AMENDING THE BUDGET OF THE EMERGENCY SERVICES DEPARTMENT BY ADDING \$171,670.63 TO REVENUES AND EXPENDITURES.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Fields, to adopt Resolution No. 1217-22. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

**RESOLUTION NO. 1217-23 A RESOLUTION AUTHORIZING THE EMERGENCY SERVICES DEPARTMENT TO APPLY FOR A HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT WITH THE TENNESSEE DEPARTMENT**

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**OF MILITARY AND THE TENNESSEE EMERGENCY MANAGEMENT AGENCY FOR  
A 2018 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT WITH A  
PERIOD BEGINNING JANUARY 1, 2018 AND ENDING AUGUST 15, 2018 AND  
ALLOWING THE MAYOR TO EXECUTE THE CONTRACT UPON RECEIPT OF THE  
GRANT.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Smedley, to adopt Resolution No. 1217-23. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

12:08

**RESOLUTION NO. 1217-24 A RESOLUTION ACCEPTING THE PROPOSALS OF  
DEALERS AUTO AUCTION, LLC AND COMPASS AUCTIONS & REAL ESTATE,  
LLC TO PROVIDE VEHICLE AUCTION SERVICES FOR HAMILTON COUNTY  
BEGINNING JANUARY 1, 2018 FOR A CONTRACT PERIOD OF FIVE (5) YEARS  
WITH THE OPTION FOR UP TO THREE (3) ADDITIONAL ONE ( 1) YEAR  
RENEWALS AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY  
CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

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**ON MOTION** of Commissioner Graham, seconded by Commissioner Smedley, to adopt Resolution No. 1217-24. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

12:57

**RESOLUTION NO. 1217-25 AN INITIAL RESOLUTION OF THE LEGISLATIVE BODY OF HAMILTON COUNTY, TENNESSEE AUTHORIZING THE ISSUANCE OF INTEREST-BEARING GENERAL OBLIGATION BONDS OF HAMILTON COUNTY, TENNESSEE, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$235,000,000 TO BE ISSUED IN ONE OR MORE SERIES, TO FINANCE OR REFINANCE CERTAIN SCHOOL PROJECTS AND VARIOUS OTHER PUBLIC WORKS PROJECTS IN HAMILTON COUNTY PURSUANT TO SECTION 9-21-101, ET. SEQ., OF THE TENNESSEE CODE ANNOTATED.**

**ON MOTION** of Commissioner Graham, seconded by Commissioner Beck, to adopt Resolution No. 1217-25. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye",

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Commissioner Boyd, “Aye” Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Mackey “Aye”, Commissioner Martin, “Aye”, Commissioner Smedley, “Aye”, and Chairman Fairbanks, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

13:52

**RESOLUTION NO. 1217-27 A RESOLUTION TO AMEND THE HAMILTON COUNTY ZONING REGULATIONS, ARTICLE II. DEFINITIONS, ARTICLE IV. R-3 MULTI-FAMILY RESIDENTIAL DISTRICT, C-2 LOCAL BUSINESS COMMERCIAL DISTRICT REGULATIONS, C-3 GENERAL BUSINESS COMMERCIAL DISTRICT REGULATIONS, AND ARTICLE VI. SECTION 400, SPECIAL PERMITS BY HAMILTON COUNTY COMMISSION TO ADD AS A SPECIAL PERMIT ASSISTED CARE LIVING FACILITY.**

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Bankston, to adopt Resolution No. 1217-27. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”, Commissioner Beck, “Aye”, Commissioner Boyd, “Aye” Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Mackey “Aye”, Commissioner Martin, “Aye”, Commissioner Smedley, “Aye”, and Chairman Fairbanks, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

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In response to Commissioner Mackey's question regarding Resolution No. 1217-25, Administrator of Finance Al Kiser explained some bonds with higher interest rates can be refunded if the new bonds are issued at a lower rate.

In response to Commissioner Graham's question regarding Resolution No. 1217-27, Executive Director of the Regional Planning Agency John Bridger advised a provision of revocability can be added for converted residential home permits.

17:55

In response to Commissioner Smedley's question, Mr. Bridger clarified the special permit for assisted care living facilities only applies to zoning districts listed in the Resolution. He added a permit for converted residential homes can be issued in residential zoning districts.

Mr. Bridger recommended moving forward with Resolution No. 1217-27 in its current state, and verbiage could be submitted later regarding revocability of permits for converted residential homes. He noted these are two separate issues.

19:32

**RESOLUTION NO. 1217-30 A RESOLUTION TO MAKE CERTAIN FINDINGS  
RELATING TO THE ALCO WOODLAWN PARTNERS, L.P., TO DELEGATE  
CERTAIN AUTHORITY TO THE HEALTH, EDUCATIONAL AND HOUSING FACILITY  
BOARD OF THE CITY OF CHATTANOOGA, AND TO AUTHORIZE THE COUNTY**

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**MAYOR, COUNTY ASSESSOR, AND COUNTY TRUSTEE TO ENTER INTO AND EXECUTE AN AGREEMENT FOR PAYMENTS IN LIEU OF AD VALOREM TAXES.**

**ON MOTION** of Commissioner Fields, seconded by Commissioner Boyd, to adopt Resolution No. 1217-30. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye", Commissioner Graham, "Aye", Commissioner Mackey "Aye", Commissioner Martin, "Aye", Commissioner Smedley, "Aye", and Chairman Fairbanks, "Aye". Total present – 9. Total absent – 0. Total "Aye" votes – 9. Total "Nay" votes – 0.

Chairman Fairbanks asked that Resolution Nos. 1217-26A and 1217-26B be heard at this time.

**RESOLUTION NO. 1217-26A A RESOLUTION TO REZONE FROM A-1 AGRICULTURAL DISTRICT & C-2 LOCAL BUSINESS COMMERCIAL DISTRICT TO C-2 LOCAL BUSINESS COMMERCIAL DISTRICT, PROPERTIES LOCATED AT 7912 & 7916 BILL REED ROAD.**

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**RESOLUTION NO. 1217-26B A RESOLUTION TO REZONE FROM A-1  
AGRICULTURAL DISTRICT & C-2 LOCAL BUSINESS COMMERCIAL DISTRICT TO  
C-2 LOCAL BUSINESS COMMERCIAL DISTRICT, PROPERTIES LOCATED AT  
7912 & 7916 BILL REED ROAD.**

Commissioner Bankston asked if there was opposition present. There was none.  
It was noted the applicant was present.

20:25

Commissioner Bankston, Chairman of the Zoning Committee, provided details regarding Resolution Nos. 1217-26A and 1217-26B, and stated no action would be taken on Resolution No. 1217-26A. He asked Executive Director of the Regional Planning Agency John Bridger to provide further information on Resolution No. 1217-26B.

Mr. Bridger stated the RPA has requested additional time to meet with Hamilton County Building Inspection regarding landscape buffer regulations.

**ON MOTION** of Commissioner Bankston, seconded by Commissioner Smedley, to defer Resolution No. 1217-26B until January 10, 2018. The foregoing Motion was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, "Aye", Commissioner Beck, "Aye", Commissioner Boyd, "Aye" Commissioner Fields, "Aye",

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Commissioner Graham, “Aye”, Commissioner Mackey “Aye”, Commissioner Martin, “Aye”, Commissioner Smedley, “Aye”, and Chairman Fairbanks, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

Chairman Fairbanks asked that Resolution Nos. 1217-28 and 1217-29 be heard at this time.

23:24

**RESOLUTION NO. 1217-28 A RESOLUTION RATIFYING THE PURCHASE OF GASOLINE AND DIESEL FUEL FOR THE PERIOD OF NOVEMBER 1, 2017, THROUGH NOVEMBER 30, 2017, AND TO AUTHORIZE THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

Commissioner Smedley, Chairman of the Finance Committee, provided details regarding Resolution No. 1217-28, and stated the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Mackey, to adopt Resolution No. 1217-28. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”, Commissioner Beck, “Aye”, Commissioner Boyd, “Aye” Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Mackey “Aye”, Commissioner Martin, “Aye”, Commissioner Smedley,



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“Aye”, and Chairman Fairbanks, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

**RESOLUTION NO. 1217-29 A RESOLUTION ACCEPTING THE BID OF CAPITOL WHOLESALE FENCE CO. FOR ONE (1) YEAR CONTRACT UNIT PRICING, WITH THE OPTION TO RENEW FOR ONE (1) ADDITIONAL ONE (1) YEAR TERM, BEGINNING JANUARY 1, 2018, THROUGH DECEMBER, 31, 2018, FOR FENCING AND MATERIALS FOR THE PARKS AND RECREATION DEPARTMENT AND AUTHORIZING THE COUNTY MAYOR TO SIGN ANY CONTRACTS NECESSARY TO IMPLEMENT THIS RESOLUTION.**

Commissioner Smedley, Chairman of the Finance Committee, provided details regarding Resolution No. 1217-29, and stated the Finance Committee reviewed and recommended approval.

**ON MOTION** of Commissioner Smedley, seconded by Commissioner Fields, to adopt Resolution No. 1217-29. The foregoing Resolution was unanimously adopted on a Roll Call vote, with the following members of the County Commission being present and voting as follows: Commissioner Bankston, “Aye”, Commissioner Beck, “Aye”, Commissioner Boyd, “Aye” Commissioner Fields, “Aye”, Commissioner Graham, “Aye”, Commissioner Mackey “Aye”, Commissioner Martin, “Aye”, Commissioner Smedley,

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“Aye”, and Chairman Fairbanks, “Aye”. Total present – 9. Total absent – 0. Total “Aye” votes – 9. Total “Nay” votes – 0.

**PRESENTATION – RETIREMENT OF CHIEF DEPUTY COUNTY CLERK DEBBIE  
ROLLINS**

25:58

Chairman Fairbanks called on County Clerk Knowles for an announcement.

Clerk Knowles asked Chief Deputy County Clerk Debbie Rollins to join him at the podium. At this time, he revealed that Chief Deputy County Clerk Debbie Rollins is retiring after 38 years of faithful service.

He stated she joined his staff in 1979 after completing court-reporting school, and was promoted to Chief Deputy Clerk in 1994 in recognition of her dedication, hard work, and leadership abilities. Clerk Knowles spoke highly of her many skills including supervising a variety of office duties and her key role in developing an efficient records keeping system of Commission minutes and Resolutions. He stated the system makes for quick and easy retrieval of Commission actions.

He expressed appreciation not only for her outstanding service to the Clerk’s Office, but also for her many contributions to Hamilton County government. Clerk Knowles presented a plaque to Mrs. Rollins acknowledging her dedicated and

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outstanding service. She received a standing ovation and a prolonged round of applause from the Commission and the audience.

Mayor Coppinger congratulated Mrs. Rollins and spoke highly of her integrity and demeanor. He thanked her for how helpful she has been to him personally and professionally and wished her well in her all her future endeavors.

**ANNOUNCEMENTS**

Chairman Fairbanks asked for announcements from members of the Commission.

30:00 Mayor Coppinger, Attorney Taylor, and members of the Commission thanked Chief Deputy County Clerk Debbie Rollins for her dedicated service to Hamilton County and the help and kindness she has provided to each of them. They each wished her well in her retirement.

Mayor Coppinger, Attorney Taylor, and members of the Commission wished everyone a Merry Christmas and a safe and happy New Year.

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33:06 Commissioner Boyd thanked Director of Human Resources Alecia Poe and the staff in the Human Resources Department for their quick help during a recent dispute with Cigna regarding a medical procedure for his wife.

36:18 Commissioner Beck echoed the sentiments of Commissioner Boyd regarding the helpfulness of the Human Resources Department.

39:15 Chairman Fairbanks reminded members of the Commission they would not be meeting for the regularly scheduled meetings of December 27<sup>th</sup> and January 3<sup>rd</sup>. Attorney Taylor added he and a member of the Clerk's Office would be present on those dates in the event any business arises.

**DELEGATIONS**

Chairman Fairbanks asked for delegations on matters other than zoning. There were none.

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There being no further business, Chairman Fairbanks declared the meeting in recess until Wednesday, December 27<sup>th</sup> at 9:30 AM.

Respectfully submitted:



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William F. (Bill) Knowles, County Clerk

Approved:

01-24-18

WJK

Date

Clerk's Initials